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QUEENSLAND

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Date:

initials:



commission for
children and young people
and child guardian

Blue card business application form

This form is to be completed by self employed
persons or executive officers proposing to start
or continue to carry on a child-related business.



Important Notice

If you are eligible to apply for a blue card (please see **disqualified person** definition on page 4), continue to complete this application. If you are not eligible, **do not** complete this form and complete an Eligibility Declaration form instead.

PART A Child-related activity

1 Please select the type of child-related activity to which the business relates:

Assessor or auditor of a provisionally accredited, or accredited, non-state school

Child accommodation including home stays

Child care (including education and care)

Licensee/nominee/executive officer/ approved provider/board member of a child care/education and care service (including family day care)^

Stand alone care - carer^

Other (eg. nanny, babysitter, contractor entering education care premises)

Commercial private teaching, coaching and tutoring

Director of a corporation which is the governing body for a provisionally accredited, or accredited, non-state school ^

Education programs conducted outside school (suspended or excluded students or flexible arrangements under the *Education (General Provisions) Act 2006*)

Health, counselling and support services (including disability services)

Licensed care services*^

Licensed care service* - contractor

Operators of hostels for rural children

Religious representatives^ (you must also complete Part G on page 4)

Sport and active recreation

Information about categories of child-related employment and whether any exemptions apply is available from www.bluecard.qld.gov.au

^Please note: if you apply under this category the Commission may have an obligation to provide information to certain supervisory or governing bodies.

*Operating under the *Child Protection Act 1999*

PART B Payment options for SELF-EMPLOYED PERSONS and PAID EXECUTIVE OFFICERS only (The application fee is GST exempt (under division 81), non refundable and subject to change.)

Note: If you are carrying out your child-related function in a voluntary capacity, to waive the prescribed fee, please complete and submit a statutory declaration which is available at www.bluecard.qld.gov.au

Please select one of the following payment methods:

Cash or EFTPOS (*over the counter transaction only*)

Credit card (*complete details below*)

Cheque

Money order

Cheque/money order payable to:

Commission for Children and Young People and Child Guardian
ABN 51639217791

Name of credit card holder Number

Please charge **\$76.00** to: Mastercard Visa

Cardholder's signature Expiry date

Postal address details for receipt

Postcode

Applicant's Name

PART C Applicant details

1 Your title Mr Mrs Miss Ms
Other

2 Full legal name
Family name
 First name
 Middle name
 I do not have a middle name (please tick)

3 Have you been known by any other name/s?
 eg. birth name, name before marriage, married name, alias, adoption, changed the order of your name, change by certificate, etc.
Note: It does not matter how long ago you changed your name or how long you used another name for.
 No Yes give details below:
 Family name
 First name
 Middle name
 If you require more space, please tick this box and attach a separate list.

4 Gender Male Female

5 Date of birth
DAY MONTH YEAR

6 Place of birth
 Town/City
 State/Territory
 Country

7 Current postal address
(Note: your postal address must be in Australia)

 Postcode

8 Current residential address
 Please tick if same as postal address

 Postcode

9 Your telephone number
 Daytime
 Mobile

10 Email

11 Do you identify as? (if applicable)
 Aboriginal Torres Strait Islander
 Aboriginal and Torres Strait Islander
 Australian South Sea Islander

12 Please record your previous blue/exemption card number (if known):
 /

13 Please tick the relevant box below if you are or have ever been a:
 Health practitioner
 Teacher
 Foster or kinship carer
 Operator/supervisor/carer of a child care or education service

14 Applicant's declaration

I declare that:

- I have read the information on page 4 and I am not disqualified from applying for a blue card#;
- I am the applicant named in this form and have not omitted any names or aliases that I use or have used in the past;
- the information and identification documents provided by me for this application are true and correct and I understand it is an offence to provide a false or misleading statement or document;
- I consent to the Commission obtaining any information from any police, court, prosecuting authority or other authorised agency and for the police, courts, prosecuting authority or other authorised agency to disclose any information for the purposes of assessing my eligibility to work with children including ongoing checks while my application/blue card remains current;
- I understand that the information obtained includes but is not limited to details of convictions[^] and pending or non conviction charges* or information on the circumstances relating to offences committed or allegedly committed by me, regardless of when and where the offence or alleged offence occurred;
- I am proposing to start or continue in regulated business and am not entitled to an exemption;
- I understand and will comply with my blue card obligations as a blue card applicant/cardholder;
- I consent to the Commission publishing/providing confirmation on whether or not my blue card is valid; and
- I understand and will comply with my obligation to implement and maintain a child and youth risk management strategy.

Sign inside the box. Please do not touch or go outside the lines.

Date of signature
DAY MONTH YEAR

PART D Business details

1 Name of business

3 Telephone

2 Postal address of business

 Postcode

4 Fax

5 Email

PART E Proof of identity

A prescribed person is responsible for sighting the applicant's identification documents. A prescribed person is a:

- Justice of the Peace
- Commissioner for Declarations
- Lawyer
- Police Officer

The prescribed person must check **two current, original** ID documents from the applicant which collectively show the applicant's **full name, date of birth and signature**. The applicant's details on their ID documents must match the details provided in Part C.

One of the following combinations must be used: EITHER List 1 + List 1 OR List 1 + List 2

Please indicate which identification documents have been sighted by placing a in the box.

LIST 1

SIGNATURE DOCUMENT

Driver licence/learner permit/proof of age card

Document No:

Issued in the state of:

Passport

NON-SIGNATURE DOCUMENT

Birth certificate (or extract)

Proof of Australian citizenship or permanent residency

LIST 2

SIGNATURE DOCUMENT

Pension Concession card/Department of Veterans' Affairs Entitlement card/Senior's Health card/Health care card/any other current financial entitlement card issued by Centrelink.

Credit card or bank card

Blue or Exemption card (issued by the Commission)

Student identification card issued by an education institution (with photo and signature)

Queensland Gaming Machine Licence

NON-SIGNATURE DOCUMENT

Medicare card

Queensland crowd controller/private investigator/security officer licence

Passbook or account statement issued by a financial institution dated in the last 6 months

Australian taxation assessment notice dated in the last 6 months

Queensland Licence issued under the *Weapons Act 1990*

If possible, please attach a photocopy of the documents sighted to this application form for verification purposes.

PART F Declaration by prescribed person

I declare I have checked the details provided in this form and confirm they match those on the identification documents sighted.

I understand that it is an offence to provide a false or misleading statement or document to the Commission.

I am a: Justice of the Peace Commissioner for Declarations

Lawyer Police Officer

Signature

Full name

Date

DAY

MONTH

YEAR

Stamp and Registration No. (if applicable)

Applicant's Name

PART G For religious representatives only

What religious entity/group are you accountable to?

Name of entity/group

Contact person

Postal address

Postcode

Telephone

Please note: Under the *Commission for Children and Young People and Child Guardian Act 2000* the Commission has an obligation to notify the religious entity/group, to which you are accountable, of certain outcomes.

Privacy notice

The *Commission for Children and Young People and Child Guardian Act 2000* allows the collection of personal information to assess your eligibility to be issued with a blue card.

Information will be provided to Queensland Police, and may be provided to police, courts, prosecuting authorities or other authorised agencies as part of the screening process. Information may also be given to:

- certain disciplinary bodies to obtain relevant disciplinary information; and/or
- your employer, any supervisory body, or other person you have authorised to discuss your application on your behalf.

Personal information will only be provided to other persons or agencies with your permission or where required by law.

Important information

You can withdraw your consent to screening at any time before a decision is made.

#Disqualified people

It is an offence for a disqualified person to sign a blue card application form.

A disqualified person is someone who:

- has been convicted[^] of a disqualifying offence, which includes having sex with a child (irrespective of the type of relationship e.g. teenage boyfriend/girlfriend, unlawful carnal knowledge) or other child-related sex or pornography offences or the murder of a child (irrespective of the penalty and regardless of when and where it occurred);

OR

- is the subject of:
 - reporting obligations under the *Child Protection (Offender Reporting) Act 2004*
 - an offender prohibition order under the *Child Protection (Offender Prohibition Order) Act 2008*
 - a disqualification order issued by a court prohibiting them from applying for or holding a blue card
 - a sexual offender order under the *Dangerous Prisoners (Sexual Offenders) Act 2003*

*Non conviction charge means, whether a person was charged as an adult or a child, a charge: that has been withdrawn; that has been the subject of a nolle prosequi, a no true bill or a submission of no evidence to offer, that led to a conviction that was quashed on appeal, or upon which a person was acquitted or disposed of by a court otherwise than by way of conviction.

[^]Conviction/convicted means a finding of guilt by a court, or the acceptance of a plea of guilty by a court, whether or not a conviction is recorded and regardless of when and where it occurred.

A disqualified person can apply to the Commission to be declared eligible to apply for a blue card in certain limited circumstances.

For more about blue card system information and obligations go to www.bluecard.qld.gov.au

**Commission for Children and Young People
and Child Guardian**

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www.bluecard.qld.gov.au